

Capstone Proposal Form



Please email the completed proposal form to the [IG3C Committee Chair](#) and [GCC Communications & Strategic Initiatives Specialist](#) for review. This proposal form is **due by** the end of the IGC Third Seminar. The form may be submitted earlier than the Third Seminar deadline but at least one month before the projected start of the capstone project. You will receive a confirmation of receipt, and a prompt notification of project proposal approval or further consultation needed.

Date Submitted:

Student Team Members:

Faculty Mentor(s):

Provide a short paragraph (~200 words) describing how your proposed project addresses at least 3 of the capstone learning outcomes listed below.

(~200 words)

1. Practice skills that promote successful team-based collaboration such as project management, team principles, managing team dysfunctions, constructive feedback, conflict management, ideation, after action review, and so on.
2. Characterize the differences among and barriers to multi-, inter-, and/or trans-disciplinary projects and develop skills for working successfully on such projects, including working across disciplinary differences of jargon, reward structures, methods, dissemination standards, certification, meta questions, and knowledge structures.
3. Apply skills for working at the science/society interface, for example by engaging stakeholders, explicitly considering applications of new knowledge, addressing ethical implications, making connections to policy, or otherwise showing the relevance of your work to the challenges of global change.
4. Demonstrate communication skills (any media).

Provide a project management plan (~500 words) detailing:

1. Major tasks
2. Responsibilities of individual members
3. Deliverables and their expected completion dates, including the year when you will present at the Grad Symposium (typically held in the spring) or suggest when and how you will present to IGC/GCC (e.g., as part of a GCC zoom/seminar).

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Agreement:

Student: I have participated in the development of this proposal and agree to abide by my responsibilities as outlined in this proposal. If it is necessary to change any of the specified conditions, including the deliverables and expected completion dates, I agree to make the changes known to each of the persons whose signatures appear below, and also inform the IGC program of any substantive changes.

PI / PhD Committee Chair: I approve my student's participation and responsibilities as outlined above for this project.

Signatures:

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Student

Date

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PI / PhD Committee Chair

Date

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Student

Date

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PI / PhD Committee Chair

Date

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Student

Date

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PI / PhD Committee Chair

Date

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Student

Date

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PI / PhD Committee Chair

Date

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Student

Date

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PI / PhD Committee Chair

Date

Agreement:

As a faculty mentor for the proposed capstone project, I additionally agree to provide support and guidance on the appropriate scope of the project, feasibility of deliverables by the expected completion dates, and interim check-ins with the team to provide additional guidance on focusing of the project as it progresses, if needed.

Signatures:

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Mentor

Date

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Mentor

Date